

USAREUR CENTRAL REGISTRY( PROV)  
513th INTELLIGENCE CORPS GROUP  
APO 154 US FORCES

AEJMO-CR(FR)

30 July 1962

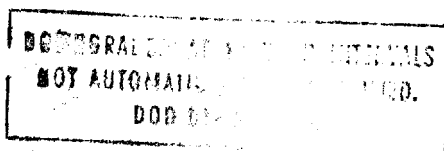
ANNEX D TO USAREUR CENTRAL REGISTRY  
STANDING OPERATING PROCEDURES NUMBER 1 (U)  
(SHORT TITLE CR-SOP-1 (U))

POST DESK

1. (U) INTRODUCTION: This portion of File Research Branch is concerned with requests originating from (1) various Labor Service (LS) units which submit requests for CR checks on applicants for LS employment and LS employment rescreening, (2) requests from the European Exchange System(EES), (3) US Army units employing indigenous personnel in non-sensitive duties, and (4) requests from US Army units conducting Central Registry checks on US personnel who have had prior service in Europe. (Examples, Attached as Appendix 1, 2, 3)

2. (U) REPORTABILITY: In general, any information of a derogatory nature is reportable concerning LS applicants or employees, but special consideration is given to certain information. An applicant for LS instatement must have been a resident of West Germany for at least one (1) year, or must have been recognized by the West German Federal Office for the Recognition of Alien Refugees in West Germany (FORAR). In the event that information from CR files is contrary to the above, such information will be reported.

3. (C) DOSSIERS AND FILING: All replies to requests for CR checks and ASPH's on LS personnel will either be carded and filed to HEE 500 477, or



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filed in the active portion of SUBJECT's dossier.

4. (C) COORDINATION: If there is an open dossier or case on an individual when the CR check is received, information should be referred to the USAI case officer prior to any release being made. If case has been closed, case officer need not be consulted unless the analyst has some specific question which needs answering. If the analyst finds that derogatory information exists on a LS personality, information should be referred to the appropriate desk, 66th INTC Gp - Czech, Hungarian, East German, etc., according to the national background of the individual concerned.

5. (C) RELEASABILITY: Releasability is an indication given on the completed SOI to inform the requestor whether or not the information contained therein may be disclosed to the subject of the request. This indication need only appear on rescreening requests. If summary of information contains only one paragraph, releasability will be indicated first in parenthesis, i.e. (NOT RELEASABLE) or (RELEASABLE). Although it is not possible to define fully what information may be releasable to subject, a good "rule-of-thumb" indicator may be applied. Generally, if the information was gained through investigative effort it is NOT RELEASABLE. An indication of the releasability is a necessity on rescreening requests since the person being rescreened has been employed some time, and any action to relieve him from LS would require German Labor Court action, which would mean making public our information.

6. (U) INITIAL APPLICANT REQUESTS: Replies to various units requesting CR checks on prospective indigenous employees present no special problem other

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than accurate reporting. Only information of a derogatory nature need be forwarded, but care must be used in order that someone is not denied employment without just reason.

7. (U) DEROGATORY INFORMATION: In the event that a request reflects derogatory information the SOI will be forwarded to Headquarters USAREUR, Labor Services Division, APO 403, US Forces.

BUFORD E. MOCHAREN JR  
Major, AI (Inf)  
Commanding

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